



Spruce Room

Capacity:
60 seated

Name:
Contact phone:
Event Date:
Number of Attendees:
Time and Duration of event:

Please clearly note preferred set-up configuration on diagram:

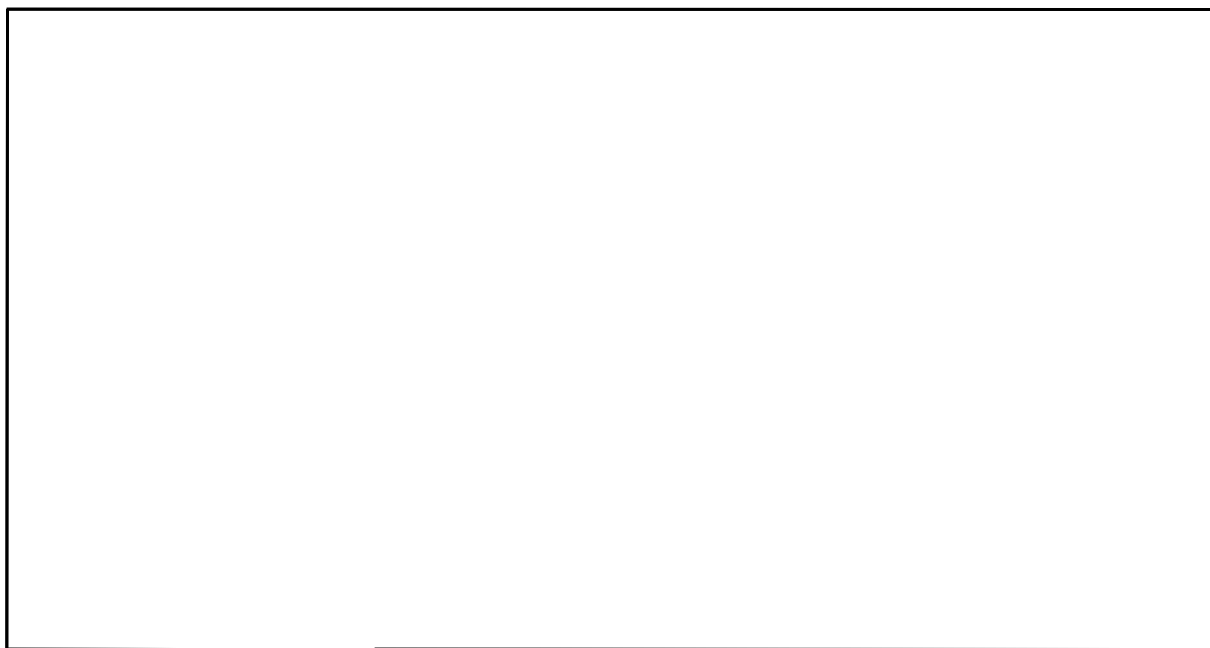
Requested Equipment (please see fee schedule)

Chairs:
(48 chairs provided)

Tables:
(12 tables provided)

Podium:

Other:



Please submit completed diagram, attention Capitol Scheduling, to either (fax) 801.538-3221, or (email) capitalscheduling@utah.gov

